

Stonesfield Parish Council

**Councillors are hereby summoned to attend the Full Parish Council meeting
on the 3 December 2025 at 7.00 pm to be held at Stonesfield Village Hall (Club Room)**

Recording of meetings: The law allows the public proceedings of Council meetings to be recorded, which include filming as well as audio-recording. The Clerk audio-records the meeting for accurate minute-taking. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

Papers for the meeting can be viewed here by clicking on the link → [Papers & Folders](#)



Miss Kay Linnington
Parish Clerk

27 November 2025

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Public Participation:** Members of the public may make representations, answer questions and give evidence at a meeting in respect of the **business on the agenda**. The time designated in accordance with standing order 3 (e) shall not exceed 15 minutes unless directed by the Chairperson of the meeting. A member shall not speak for more than 3 minutes.
3. **Declarations of interest:** To receive and note. Members are asked to declare any personal interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
4. **Approval of draft minutes** from the full Parish Council Meeting on 5th November 2025.
5. **Co-option of a Councillor:**
To consider applications received for the councillor vacancy and to resolve to co-opt a new member to the Parish Council.
6. **To note the 'Action Register' with updates from the last meeting (Paper 1)**
7. **Planning applications:** To note any planning application comments submitted between meetings under the Clerk's delegated authority and to consider and comment on any new applications.
 - 1) **Application number:** [25/02837/S73](#)
Location: Land North Of 1 Davis Close Stonesfield Oxfordshire
Proposal: Variation of condition 2 of permission 24/03148/FUL to allow amendments to floor and elevation plans

Comments:

8. **County and District Reports.**
To receive reports from County and District Councillors.
9. **Working Groups.**
To receive reports from Stonesfield PC Working Groups.
10. **Finance.**
Payments:
 - a) To approve and ratify payments. **(Paper 2)**
 - b) To ratify expenditure under the Clerks delegated authority:
 - i. Defib pads for the Village Hall £71.40
 - ii. Parish Online Mapping software £342.00
11. **Grants.**
360° Conferencing Device - Pub Group: (Paper 3)
To consider and approve a grant request from the Pub Group towards a 360° video and audio-conferencing device. The equipment will be shared, with the Parish Council being able to use it at short notice when needed - for example, if the Clerk must attend remotely due to illness or adverse weather.
12. **Safer Equipment:** The safer equipment is currently stored in a serving councillor's garage, while several large signs are stored separately in a former councillor's garage and now urgently need rehoming. To discuss and approve whether the equipment should be kept, sold, or donated to a neighbouring parish council and to agree on suitable storage if retained.
13. **Policies.**
Biodiversity Plan/Policy: (Paper 4)
To discuss and approve the Biodiversity Plan completed by Cllr U Rice.
14. **PC Land.**
The Common: To consider and approve quotes for servicing the Parish Councils brush cutters to be used on The Common. A quote has been received for £65 per machine plus the cost of any required spare parts, with an estimated total cost of £130- £150. Approval is sought to proceed so the machines can be serviced as soon as possible.
15. **The Village Hall.**
 - I. **Hedge cutting:** To consider the offer from the Playing Field Committee to undertake hedge-cutting at the Village Hall car park for the same cost currently paid to WODC. To discuss whether the Parish Council wishes to pursue this proposal and, if so, to request formal quotes, evidence of competence, liability insurance, and a risk assessment.
 - II. **Defib Training:** To approve the provision of defibrillator training at the Village Hall at a cost of £100 for up to 20 participants.
 - III. **Bleed kits:** To receive an update on the arrangements to have a bleed kit located at the Village Hall.

16. **Budget 2026/27: (Paper 5)**

To review and approve the budget for 2026/27.

17. **Items to be added to the next agenda:**

18. **Next Meeting:** The date of the next full Parish Council meeting is **Wednesday 7th January 2026 at 7.00 pm.**