

Stonesfield Parish Council

**Councillors are hereby summoned to attend the Full Parish Council meeting
on the 5th November 2025 at 7.00 pm to be held at Stonesfield Village Hall (Club Room)**

Recording of meetings: The law allows the public proceedings of Council meetings to be recorded, which include filming as well as audio-recording. The Clerk audio-records the meeting for accurate minute-taking. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

Papers for the meeting can be viewed here by clicking on the link → [**Papers & Folders**](#)



Miss Kay Linnington
Parish Clerk

30th October 2025

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Public Participation:** Members of the public may make representations, answer questions and give evidence at a meeting in respect of the **business on the agenda**. The time designated in accordance with standing order 3 (e) shall not exceed 15 minutes unless directed by the Chairperson of the meeting. A member shall not speak for more than 3 minutes.
3. **Declarations of interest:** To receive and note. Members are asked to declare any personal interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
4. **Approval of draft minutes** from the full Parish Council Meeting on 1st October 2025.
5. **Co-option of a Councillor:**
To consider applications received for the councillor vacancy and to resolve to co-opt a new member to the Parish Council.
6. **To note the 'Action Register' with updates from the last meeting (Paper 1)**
7. **Planning applications:** To note any planning application comments submitted between meetings under the Clerk's delegated authority and to consider and comment on any new applications.
8. **County and District Reports.**
To receive reports from County and District Councillors.
9. **Working Groups.**
To receive reports from Stonesfield PC Working Groups.

Neighbourhood Plan Working Group: To note any update.

10. **Finance.**

Payments:

- a) To approve and ratify payments. **(Paper 2)**
- b) To ratify expenditure under the Clerks delegated authority:
 - I. Cleaning Company – to clean and remove graffiti on all 3 bus shelters £180.00.

11. **Clerks Report:** To be noted **(Paper 3)**

12. **Parish Council logo/emblem:** To discuss and approve a design.

13. **Biodiversity Plan/Policy:** To discuss and approve the draft plan completed by Cllr U Rice.

14. **Purchases.**

Video and audio-conferencing device: To receive an update from Cllr L Bate and to discuss and approve a contribution towards the purchase of a 360° video and audio-conferencing device, in partnership with local village groups, to enable the Clerk to attend meetings remotely in the event of illness or adverse weather.

15. **Working Groups Membership and Representatives to Outside Bodies (Paper 4)**

- a) **Working Groups Membership:** To review membership of working groups and to approve the appointment of additional members.
- b) **Reps to Outside Bodies:** To approve Parish Council representatives to outside bodies who will be responsible for attending meetings and reporting back to the Parish Council:
 - I. Village Hall
 - II. Playing Fields
 - III. Stonesfield Community Trust

16. **Maintenance.**

- a) **OCC Delegated Model:** To receive an update on further enquiries into the OCC delegated model, under which the Parish Council can be funded to carry out tasks that are not its responsibility but are not currently being maintained in the village.
- b) **Maintenance Operative Advert:** To discuss and approve the advert for a self-employed, zero-hours Maintenance Operative and list of jobs to be undertaken **(Paper 5)**

17. **Meeting Venue:**

To note the change of venue for Parish Council meetings and approve the associated new annual hire cost of £177.10.

18. **Budget 2026/27:**

To review the draft budget and consider any amendments prior to final approval in December **(Paper 6)**

19. **Items to be added to the next agenda:**

20. **Next Meeting:** The date of the next full Parish Council meeting is **Wednesday 3rd December 2025 at 7.00 pm.**