

Stonesfield Parish Council

**Councillors are hereby summoned to attend the Full Parish Council meeting
on the 2nd July 2025 at 7.00 pm to be held at
Stonesfield Primary School Hall.**

Recording of meetings: The law allows the public proceedings of Council meetings to be recorded, which include filming as well as audio-recording. The Clerk audio-records the meeting for accurate minute-taking. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

Papers for the meeting can be viewed here by clicking on the link → [Papers & Folders](#)



Miss Kay Linnington
Parish Clerk

26th June 2025

AGENDA

1. **Apologies of absence:** To receive and accept apologies for absence.
2. **Public Participation:** Members of the public may make representations, answer questions and give evidence at a meeting in respect of the **business on the agenda**. The time designated in accordance with standing order 3 (e) shall not exceed 15 minutes unless directed by the Chairperson of the meeting. A member shall not speak for more than 3 minutes.
3. **Declarations of interest:** To receive and note. Members are asked to declare any personal interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
4. **Approval of draft minutes** from the full Parish Council Meeting on 4th June 2025.
5. **To note the Action Register with updates from the last meeting (Paper 1)**
6. **Planning applications:**
APPLICATION NO: [25/01356/HHD](#)
PROPOSAL: Installation of swimming pool and erection of pergola, construction of detached garage with garden store and log store and refurbishment of existing outbuilding to create additional living space. Associated hard landscaping works to include new walling, fencing and stone piers.
LOCATION: Stonesfield Manor Combe Road Stonesfield

PC comments: Objection/No objection
7. **To receive reports from County and District Councillors.**

8. **To receive reports from Parish Councillors.**
9. **To receive reports from Stonesfield PC Working Groups.**
Neighbourhood Plan Steering Group:
 - a) To receive any updates and to review and approve any recommendations formally submitted by the NP Steering Group:
 - b) To note any additional matters raised for future agenda consideration.
10. **Finance:**
 - a) **Payments:** To approve ratification of payments. **(Paper 2)**
 - b) **Defib pads:** To approve the payment of £70.02 for replacement defibrillator pads at the St James' Centre. The current pads expire on 1st July 2025. As the defibrillator is a village asset and the Parish Council previously funded its relocation, it is proposed that the Council covers the cost of this essential safety maintenance.
 - c) **PayPal account:** To consider and approve the creation of a PayPal account for the Parish Council to enable purchases without a debit card (e.g., antivirus protection or online services essential for the Clerk's admin duties). Payments made via this method will be reported to Council by the Clerk in line with her delegated authority for urgent or operational spending.
11. **HR Committee and Working Groups Membership:** To review and approve the membership of the HR Committee and all Parish Council Working Groups for the following:
 1. HR Committee
 2. Neighbourhood Plan Steering Group
 3. SAFER Working Group
 4. Communications Working Group
 5. The Glebe Working Group
 6. The Common Working Group

Councillors to confirm or update their membership. Finalised lists to be recorded in the minutes.
12. **Purchases:** To consider and approve the purchase of an Owl video conferencing device to support the Clerk's duties: **(Paper 3)**
13. **General Plan of Community Engagement:** Any updates.
14. **Scheme of Delegation:** To consider and approve the proposed Scheme of Delegation, which outlines the responsibilities and decision-making authority of the Full Council, the Clerk (as Proper Officer), the RFO and the HR Committee, including procedures for urgent expenditure and planning comments between meetings **(Paper 4)**
15. **Bins:** To consider and approve the installation and servicing costs of a dual bin to be located at the shop. There is a one-off installation charge of £45, and a weekly emptying charge of £8.37, fixed until April 2026.
16. **Community Orchard:** Update and next steps.
Cllr C Renshaw and Cllr S Powell to provide an update following an informal meeting held to discuss the Parish Council's involvement and next steps regarding the Community Orchard.

17. **The Common – Cricket Pitch Fencing and Boundary Issues:** To discuss and approve next steps. To consider a report (**circulated by email 19.6.25 and 25.6.25**) from Cllr J Huband following a site visit with Cllr S Powell regarding fencing replacement and boundary clarification on the Common. To discuss the next steps and approve any urgent work to be carried out from the report.
18. **Village Hall:** To discuss the cutting the hedges.
19. **Biodiversity Policy/Plan:** To discuss the Biodiversity Plan circulated to all councillors and agree the next steps.
20. **Clerks Report:** To be noted (**Paper 5**)
21. **Deferred items from previous meetings:**
22. **Items to be considered for the next agenda:**
23. **Next Meeting:** To note that there is no Parish Council meeting in August. The date of the next full Parish Council meeting is **Wednesday 3rd September 2025 at 7.00 pm.**