

Stonesfield Parish Council

MEETING OF THE PARISH COUNCIL

Councillors are hereby summoned to attend the above meeting at 7.00 pm on the 4th December 2024
to be held in Stonesfield Primary School, hall

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

Members of the public wishing to speak should notify the Clerk before the start of the meeting

AGENDA

1. **Public Participation** – Approx. 5 mins – notice of who wishes to speak should be received by the Clerk and at the digression the Chair 24 hours before the meeting.
 - **Merilyn Davies** – Blenheim Representative
 - **School parents** – re road safety – Cllr Claire Renshaw to support
2. **Apologies of absence.**
3. **Declarations of interest:** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. **Minutes** to be approved from the 6th November 2024 Parish council meeting.
5. **Questions on the Clerks Report on matters arising from them.**
6. **To consider and receive reports from District Councillors.**
7. **To consider and receive reports from County Councillor. AG Apologies**
8. **To consider and receive reports from Parish Councillors.**
 - i. Recruitment of New Clerk – Cllr Claire Renshaw
 - ii. Wilderness Debrief – Cllr Jess Huband
 - iii. Laughton Hill / The Dene – Drainage issue & “Ice” signs from OCC
9. To approve **The Glebe** as a working party of the Parish Council and nominate Cllr representation.
10. **To receive reports from Stonesfield PC working groups:**
 - i. **Neighbourhood Plan Steering Group.**
 - ii. **The Common**
11. **Thames Valley Police representation:** request sent to PCSO Helen Duffield, no response, request sent direct to Woodstock Station email received by TVP asking ASB to be reported via 101 or online.
12. **Communications Plan:** agree a framework for communications to the village.
13. **Planning:**
 - i. [24/02950/HHD | Demolition of existing single storey structure to side of dwelling and erection of single storey side extension | Russett Cottage Witney Lane Stonesfield Witney Oxfordshire OX29 8DN](#)
14. **2025-26 Budget:** To approve and adopt the 2025-26 budget.
15. **2025-26 Precept:** To agree and approve the precept for 2025-26.

16. To consider matters of finance and policies.

- i. Ratification of Payments – all are paid via bank transfer – *items in italics have been paid in November* for ratification at meeting,

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
1350.00		Locum Clerk & RFO	October 2024	LGA 1972 S112
1000.00		Stonesfield Tennis Club	Grant agreed at Nov 2024 meeting	LGA 1972 S137
301.06	50.18	Barlows Woodyard	Fencing for the Common	Open Spaces Act
7390.00	1231.67	Zavos Machinery	Tractor Hedge Trimmer	LGA 1972 S112
<i>Confidential</i>		<i>Previous Clerks Back pay</i>	<i>Backpay April to Aug 2024</i>	<i>LGA 1972 S111</i>
<i>Confidential</i>		<i>Clive Parsons</i>	<i>Maintenance Salary</i>	<i>LGA 1972 S111</i>
<i>46.40</i>		<i>HMRC</i>	<i>PAYE / NI</i>	<i>LGA 1972 S111</i>
<i>25.00</i>		<i>Charity Farm</i>	<i>RBL Wreath Poppy Appeal</i>	<i>LGA 1972 S137</i>
<i>51.38</i>		<i>David Brown</i>	<i>Reimbursement materials for war memorial refurb</i>	<i>Open Spaces Act</i>

- ii. **To consider and discuss Grant application:** St James the Great Parish Church – grass cutting grant, for £1,800.
- iii. **To consider a Po Box address for the Parish Council:** Two options 1) Po Box Deliver @ £424.20 per annum or 2) Po Box Collect @ £353.40 per annum

17. Items for the next agenda.

18. Date of the next Full Council Meeting: 8th January 2024.

Cherie Carruthers

Cherie Carruthers
Locum Clerk