

Stonesfield Parish Council

Email: clerk@stonesfieldpc.uk

7th August 2024

Councillors are hereby summoned to attend the next full council Meeting of **Stonesfield Parish Council** will be held on **Wednesday 14th August 2024 at 7pm** at Stonesfield Primary School when your attendance is requested.

Members of the public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts.

- 1. Apologies for absence**
- 2. Declarations: of interest** – to receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda.
- 3. To introduce new councillors (following elections) and new RFO**
- 4. To co-opt one councillor to fill the last remaining current vacancy**
- 5. Public Participation** – to facilitate public participation related to items on the agenda. Members may only make one address to the council of no more than 3 minutes duration and only concerning topics on the agenda.
- 6. To confirm the minutes of the previous council Meeting held on 11th June 2024** (previously circulated)
- 7. Update on progress / matters arising from the minutes held on 11th June 2024**
- 8. To receive reports from District, Parish and County Councillors and questions arising from the Clerks report**
 - (a) To receive reports from District & County Councillors
 - (b) Questions arising from the clerk's report
 - (c) To receive reports from Parish Councillors
 - (d) To receive reports from the Stonesfield PC working groups (Neighbourhood Plan and SAFER)
- 9. To consider and re-confirm the working groups for the council**
 - a) To consider and re-confirm that SAFER remains as a Parish Council working group under direction of the Parish Council
 - b) To consider and re-confirm that Neighbourhood Plan group remains as a Parish Council working group under direction of the Parish Council.
- 10. To confirm representatives for each of the following areas of the council**
 - a) Playing Fields representative
 - b) Village Hall representative

- c) Proposed solar panels representative
- d) Finance (at least 4 and 2 representatives should be signatories)
- e) Neighbourhood plan representative x2
- f) Stonesfield Community Trust representative
- g) SAFER representative
- h) Any others not covered that people wish to represent with council approval

11. Financial Matters – To approve and consider the following:

- 1) To approve financial payments – see Clerks finance report for detail.
- 2) To consider any grant requests received in advance of the meeting (no later than 10th August 2024 to be considered at this meeting)

12. Planning

- a. To consider all recent planning applications received from West Oxfordshire District Council published on the WODC planning portal since the last meeting.

APPLICATION NO: 24/01878/HHD

PROPOSAL: Erection of two-storey side extension, first-floor rear extension, garage conversion and porch.

Town and Country Planning Act

LOCATION: Karinya Churchfields Stonesfield

APPLICANT: Mrs V Tomlinson

REGISTERED: 22nd July 2024

APPLICATION NO: 24/01523/HHD

PROPOSAL: Erection of a front single storey extension and alterations to garage to form a pitched roof

Town and Country Planning Act

LOCATION: 2 Busby Close Stonesfield Witney

APPLICANT: Mr Jonathan Hands

REGISTERED: 14th June 2024

13. Stonesfield Library

- a. To consider whether to renew the lease for the library.
The current lease has expired and OCC have asked if SPC wish to renew. There are some maintenance issues which will need to be rectified at SPC cost should we renew.
- b. If lease is to renewed, consider and confirm which councillor will take lead on this.

14. Recruitment of new clerk: to provide an update on recruitment

15. To consider whether the Children's play area should become an asset of SPC

16. Biodiversity

- (a) To consider whether SPC should adopt a Biodiversity Policy.
- (b) To understand the view of the Parish Council with regards to the management of the verges within Stonesfield ahead of Genny Early (DC) discussing with WODC.

(Note: Highways at OCC manage a lot of the verges and the reason for this is road safety)

(c) **To consider the Neighbourhood Plan HNA policy and whether council supports it** (*does not need to be adopted*)

(d) **Items for information or next agenda only**

(e) **Date of the next full council meeting:** September 4th 2024 7pm Stonesfield Primary School

Cherie Carruthers (locum)

Clerk

September agenda items (pre planned)

Policy Review – To consider and re-adopt the following:

- To consider and re-adopt the Standing orders
- To consider and re-adopt the code of conduct
- To consider and re-adopt the internal financial controls policy
- To consider and re-adopt the parish risk assessment

Election of Vice Chair