

# Stonesfield Parish Council

Email: [clerk@stonesfieldpc.uk](mailto:clerk@stonesfieldpc.uk)

28<sup>th</sup> August 2024

Councillors are hereby summoned to attend the next full council Meeting of **Stonesfield Parish Council** will be held on **Wednesday 4<sup>th</sup> September 2024 at 7pm** at Stonesfield Primary School when your attendance is requested.

**Members of the public:** Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts.

- 1. Election of Chair**
- 2. Election of Vice Chair**
- 3. Accept and Note Cllr Phil McArdle and Cllr Mick Heduan's resignations.**
- 4. Apologies for absence**
- 5. Declarations: of interest** – to receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda.
- 6. Public Participation** – to facilitate public participation related to items on the agenda. Members may only make one address to the council of no more than 3 minutes duration and only concerning topics on the agenda.
- 7. To confirm the minutes of the previous council Meeting held on 14<sup>th</sup> August 2024** (previously circulated)
- 8. To receive reports from District, Parish and County Councillors and questions arising from the Clerks report from last meeting.**
  - (a) To receive reports from District & County Councillors
  - (b) Questions arising from the clerk's report
  - (c) To receive reports from Parish Councillors
  - (d) To receive reports from the Stonesfield PC working groups (Neighbourhood Plan and SAFER)
- 9. To confirm representatives for each of the following areas of the council (following resignations)**
  - a) Playing Fields representative – Cllr David Brown
  - b) Village Hall representative – Cllr Claire Renshaw
  - c) Proposed solar panels representative – Cllr Simon Powell
  - d) Finance (at least 4 and 2 representatives should be signatories) - vacant
  - e) Neighbourhood plan representative x3 – Cllr's Simon Warr, Simon Powell, Jessica Huband
  - f) Stonesfield Community Trust representative – N/a
  - g) SAFER representative – vacant
  - h) VTN – vacant

- i) Biodiversity – Cllr Ursula Rice
- j) Big Events – Cllr Jess Huband
- k) Common – vacant
- l) SUSTO - vacant

**10. Financial Matters – To approve and consider the following:**

- 1) To approve financial payments – see Clerks finance report for detail.
- 2) To confirm if Cllr Ursula Rice had been added as signatory, process removal of Cllr Phil McArdle

**11. Planning**

To consider all recent planning applications received from West Oxfordshire District Council published on the WODC planning portal since the last meeting. Follow link for details:

<https://publicaccess.westoxon.gov.uk/online-applications/monthlyListResults.do?action=firstPage>

- **24/02094/HHD - Orchard Lea, The Ridings Stonesfield Witney Oxfordshire OX29 8EA**  
**Single story rear extension**  
**Validated: 21<sup>st</sup> August 2024**

**12. To receive a proposal from Cllr Jessica Huband;** that the Council writes to SCT for an update on Glovers Yard and other affordable housing sites.

**13. Neighbourhood Plan:** Agree timeline and process for review of the Draft Plan.

**14. Receive update / report from SAFER**

**15. Items for information or next agenda only**

**16. Date of the next full council meeting:** October 2<sup>nd</sup> 2024 7pm Stonesfield Primary School

*Cherie Carruthers (locum)*

Clerk

*Octoberr agenda items (pre planned) – New Cllr's to receive documents*

**Policy Review – To consider and re-adopt the following:**

- To consider and re-adopt the Standing orders
- To consider and re-adopt the code of conduct
- To consider and re-adopt the internal financial controls policy
- To consider and re-adopt the parish risk assessment