

Stonesfield Parish Council

Email: clerk@stonesfieldpc.uk

30th November 2023

Councillors are hereby summoned to attend the next full council Meeting of **Stonesfield Parish Council** will be held on **Wednesday 6th December 2023 at 7pm** at Stonesfield Primary School when your attendance is requested.

Members of the public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts.

1. Apologies for absence

2. **Declarations: of interest** – to receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda.

3. **Public Participation** – to facilitate public participation related to items on the agenda. Members may only make one address to the council of no more than 3 minutes duration and only concerning topics on the agenda.

4. **To confirm the minutes of the previous council Meeting held on 1st November 2023.** (previously circulated)

5. **Update on progress from the minutes held 1st November 2023**

6. **To receive reports from District, Parish and County Councillors and Clerks report**

- (a) To receive reports from District & County Councillors
- (b) Questions arising from the clerk's report
- (c) To receive reports from Parish Councillors

7. Financial Matters

- a) To receive and acknowledge acceptance of the finance report.
- b) To consider and approve the payment list including January 2024 payments.
- c) To receive an update on the banking mandate / additional signatories.
- d) To consider any grant requests received more than 5 days in advance of the meeting.
- e) To consider and approve the budget for SAFER working group for 2023/24 financial year.
- f) To consider and approve salary scales for employed staff for 2023/24 financial year.
- g) To consider and approve the precept % for 2023/24 financial year.

h) To consider and approve the proposed budget for 2023/24.

i)

8. Planning Applications: to consider all recent planning applications received from West Oxfordshire District Council published on the WODC planning portal since the last meeting.

9. Playing Fields Association: to discuss whether this council would take on the children's play area from PFA.

10. Items for information or next agenda only

11. Date of the next full council meeting: 10th January 2024 – 7pm Stonesfield Primary School

Karen East

Clerk