

STONESFIELD PARISH COUNCIL

CLERKS REPORT 2022/June

Clerks report to support the Parish Council Meeting held on Wednesday 8th June 2022 at St James Centre, Stonesfield.

1. Parish Matters

- Motorcyclists reported at Stockey Woods. Blenheim and PCSOs aware. Residents encouraged to report to PCSOs – non emergency.

2. SAFER Working Group – Report from Cllr M Heduan

Report circulated in advance of the meeting.

3. Planning

Applications received from WODC for this parish. Councillors are asked to consider these at the meeting:

APPLICATION NO: 22/01277/HHD

PROPOSAL: Alterations to existing front dormers and installation of rear dormer to create additional living space.

Town and Country Planning Act

LOCATION: Westall The Ridings Stonesfield

APPLICANT: Mr C Wiseman

REGISTERED: 10th May 2022

APPLICATION NO: 22/01376/HHD

PROPOSAL: Proposed rear extension with associated internal and external works.

Town and Country Planning Act

LOCATION: 9 Longore Stonesfield Witney

APPLICANT: Mr and Mrs H Bathe

REGISTERED: 18th May 2022

4. Financial Matters:

The following payments need to be approved in this full council meeting

Cllr Simon Powell exp	S Powell	cutting around bench	£ 25.00	
West Oxfordshire DC	West Oxfordshire DC	grass cutting	£ 662.48	inv 33470235
Clerks expenses	clerk	office expenses	£ 55.20	home office, postage, print
Clive Parsons PAYE	Clive Parsons	PAYE	£ 82.88	7.5 hours
Clerk salary	Clerk	PAYE	£ 875.00	salary
HMRC PAYE	HMRC	PAYE	£ 356.74	hmrc paye
Pension	Oxfordshire County Council Pension Fund	pensions	£ 334.15	pension
SAFER equipment	White Hill Direct	SAFER	£ 274.80	Mirror and post inv 7235
St James centre - NP hire	St James Centre	Venue hire	£ 18.00	NP hire inv 656
Internal auditor	Kirsty Buttle	Internal auditor fee for	£ 150.00	inv 001 - audit fee interna

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accounts to end Mar 22

The £confidential relates to PAYE. Councillors signing see these figures for approval during the meeting.

There may be further cheques to add at the meeting.

In this meeting we need to:

To consider and approve the payment list

Internal audit is complete – In this meeting we need to – approve / sign this off – papers circulated to councillors in advance of the meeting.

5. White Horse Pub

In this meeting the council needs to record their formal stance on the pub (that it would like to see it remain as a pub if councillors agree).

Also it should be noted that the District Council has now published information on The Local Heritage Project:

<https://www.westoxon.gov.uk/planning-and-building/historic-buildings-and-conservation/local-heritage-project/>

Stonesfield Community Pub Limited seeks the Parish Council's support, under item 12. at the June meeting and the council should consider recording **that The White Horse should be included as one of West Oxfordshire District Council's non-designated heritage assets (NDHA's) and that this is minuted.** The reason for this request is to establish documented evidence of this intention at this stage, such that it may be taken in to consideration should any application for change of use be made before formal designation is possible.

6. Old Lock Up / Legal

The PC will instruct solicitors to claim the lock up for the PC. Clerk to action.

7. Neighbourhood plan

Update has been shared by the NP group.

14. Date of Next Meeting –6th July – St James Centre at 7pm

Karen East, Clerk to the Parish Council
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