

STONESFIELD PARISH COUNCIL

CLERKS REPORT 2022/July

Clerks report to support the Parish Council Meeting held on Wednesday 6th July 2022 at St James Centre, Stonesfield.

1. Parish Matters

- Tree issues now resolved. The tree surgeons carried out the work quoted for.
- Two residents have asked about more dog waste bins. Have advised WODC and this is being monitored for need – would cost a few hundred pounds a year to the parish add more bins.
- Parish elections take place in 2023 for this parish council – 4th May is the election date.
- The clerk has queried river clearance with WODC – we have been explicitly advised that we must NOT attempt clearance of the river in any capacity without written permission of the environment agency. The clerk is working with WODC and the EA to see if they can clear the stretch by the common at EA cost.

2. SAFER Working Group – Report from Cllr M Heduan

Report circulated in advance of the meeting.

Couple of expenses for SAFER in this month's finance.

3. Planning

Applications received from WODC for this parish. Councillors are asked to consider these at the meeting:

APPLICATION NO: 22/01643/HHD

PROPOSAL: Erection of single storey extension

Town and Country Planning Act

LOCATION: 27 Busby Close Stonesfield Witney

APPLICANT: Mr And Mrs Hants

APPLICATION NO: 22/01636/HHD

PROPOSAL: Single storey front extension

Town and Country Planning Act

LOCATION: 8 Greenfield Crescent Stonesfield Witney

APPLICANT: Mr Andrew Laughton

APPLICATION NO: 22/01675/HHD

PROPOSAL: Demolition of rear extension to be replaced with new two and single storey rear extensions with associated internal alterations and conversion of existing garage to ancillary annex together with external landscaping

Town and Country Planning Act

LOCATION: Greystones Pond Hill Stonesfield

APPLICANT: Mr & Mrs G Booth

4. Financial Matters:

The following payments need to be approved in this full council meeting. The payment list also includes post dated cheque payments for Aug statutory payments (salary, HMRC and pensions) as there is no meeting in August.

Venue Hire	St James Centre	102492	£ 18.00
SAFER equipment	Morelock	102493	£ 86.40
Plants - war memorial	Stonesfield Gardening Club	102494	£ 46.70

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Grass cutting churchyard contribution	West Oxfordshire DC	102495	£ 98.32
Clerk salary	Clerk	102496	£ 875.00
HMRC PAYE	HMRC	102497	£ 356.74
Pension	Oxfordshire County Council Pension Fund	102498	£ 334.15
clerk expenses	clerk	102499	£ 59.99
Clerk salary	Clerk	102500	£ 875.00
HMRC PAYE	HMRC	102501	£ 356.74
Pension	Oxfordshire County Council Pension Fund	102502	£ 334.15

The £confidential relates to PAYE. Councillors signing see these figures for approval during the meeting.

There may be further cheques to add at the meeting.

IT issues – there have been some IT issues following change of host for our provider Vision ICT. Suggestion to move it all in house to Microshade who provide the remainder of our services. Cost is £6.99 month for clerk and £5.60 month for the councillors which is comparable for our current costs. There is a mailbox transfer fee of £15 per mailbox to set this up. The clerk has asked councillors to consider this as it is currently causing the clerk a lot of issues.

Audit paperwork has been sent to the external auditors who have confirmed receipt. Documents are on the web.

We have received a grass cutting grant from OCC for £522.40.

5. Old Lock Up / Legal

The PC will instruct solicitors to claim the lock up for the PC. Clerk to action. Waiting for discussion with solicitor.

6. Neighbourhood plan

Update has been shared by the NP group.

14. Date of Next Meeting –7th September 2022 – St James Centre at 7pm – No August meeting

Karen East, Clerk to the Parish Council
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