# STONESFIELD PARISH COUNCIL

### **CLERKS REPORT 2021/November**

Clerks report to support the Parish Council Meeting held on Wednesday 3<sup>rd</sup> November2021 – St James Centre, Stonesfield

#### 1. Parish Matters

- The clerk added a note to the slate asking villagers to keep gardens tidy.
- Cllr Powell has done a great job cutting back some overgrown areas for the parish.
- Cemetery grass has been cut.
- Streetlights Another resident asked if streetlights can be once again considered for the village.
- WODC are quoting for the hedge works at Village Hall coming in expensive so the clerk has gone back to them.

## 2. SAFER Working Group - Report from Cllr M Heduan

Report circulated in advance of the meeting.

#### 3. Planning

Applications received from WODC for this parish. Councillors are asked to consider these at the meeting:

APPLICATION NO: 21/03528/FUL

PROPOSAL: Erection of 2 dwellings with associated garages, access, landscaping and associated

works.

Town and Country Planning Act

LOCATION: Land South Of Davis Close Stonesfield

APPLICANT: Mr And Mrs Hunt REGISTERED: 27th October 2021

APPLICATION NO: 21/03457/FUL

PROPOSAL: Erection of single storey scout hut

Town and Country Planning Act

LOCATION: Scout Hut Churchfields Stonesfield

APPLICANT: Mr Paul Orsi

REGISTERED: 20th October 2021

APPLICATION NO: 21/03248/HHD

PROPOSAL: Construction of a detached garden office building.

**Town and Country Planning Act** 

LOCATION: Spring Villa Churchfields Stonesfield

APPLICANT: Dr And Mrs Cawood REGISTERED: 18th October 2021 APPLICATION NO: 21/03290/FUL

PROPOSAL: Erection of a replacement two storey dwelling with detached outbuilding along with

the formation of a new access and associated landscaping works to include the

replacement of existing front stone boundary wall.

**Town and Country Planning Act** 

LOCATION: St James Close Churchfields Stonesfield

APPLICANT: Mr And Mrs C Davies REGISTERED: 6th October 2021

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Art Project - no update. In progress.

#### 5. Financial Matters:

The following payments require cheque signatories and approval in the November full council meeting

	£		
Clerk paye	822.03	102409	paye
	£		
HMRC -PAYE	313.11	102410	paye
	£		
clerk expenses	35.20	102411	oct expenses
	£		
Oxfordshire County Council Pensions	310.63	102412	pensions paye
	£		
Cllr David Brown	16.98	102413	broom for clive
	£		
West Oxfordshire District Council	711.97	102414	june grass cut
	£		
West Oxfordshire District Council	99.40	102415	august grass cut
	£		
West Oxfordshire District Council	99.40	102416	july grass cut
	£		
West Oxfordshire District Council	612.58	102417	sept charges grass cut
	£		
St James centre	18.00	102418	meeting room hire

The £confidential relates to PAYE. Councillors signing see these figures for approval during the meeting.

There may be further cheques to add at the meeting.

Phil McArdell will review the bank reconciliations and bank statements to consider and assist with budgeting. Councillors are also sent the bank reconciliation with this report.

## 6. Legal

The clerk has asked the solicitor to prepare a 25-year lease for the Playing Fields Association to have the land at North Farm. Solicitors are busy and we anticipate this to be actioned anytime now. PFA are aware are also arranging their own solicitor for the costs their side. – The clerk has nudged the solicitor again. It is moving forward, should have draft next week.

#### 7. Allotments

The clerk is in the process of invoicing these.

## 8. Trees

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The clerk is working on arranging quotes for the tree cutting by the river. Blenheim have permitted access across their land. Cllr Powell is also assisting with meeting tree surgeons. We should have quotes this week.

### 9. Neighbourhood plan

Cllr Gould and Richard Morris met with Charlbury TC. The clerk is in the process of making an application to WODC for the designation of Stonesfield Neighbourhood area – ongoing but almost finalised with WODC. The group will meet again shortly but it is not right to canvass the public just yet.

#### 10. Lock Up

No one area has confirmed ownership of this. Diocese do not own it. It is likely the church do and they have keys. We could arrange maintenance (roof, weeds, pointing) to get it back to a good state of repair. The clerk has added a note to the slate in case it brings forth any local info.

#### 11. Bus Shelters

WODC came and did a survey – the shelter is safe. We need to repair the roof tiles and the bench. The clerk has asked a maintenance company to assess this / provide quote. No further progress. The clerk has also asked Ian Hedges if he can carry out the work. No further update – asked in the slate if anyone interested in doing maintenance (that is insured!)

## 14. Date of Next Meeting – 1st December 7pm

Karen East, Clerk to the Parish Council Email: clerk@stonesfieldpc.uk