

# STONESFIELD PARISH COUNCIL

## CLERKS REPORT 2022/March

Clerks report to support the Parish Council Meeting held on Wednesday 2<sup>nd</sup> March 2022 at St James Centre, Stonesfield.

### 1. Parish Matters

- The clerk has asked Councillor Powell if he can help clear some of the shrubbery on the wall along Pond Hill and invoice the PC.
- It is anticipated that Geoff will carry out the bus shelter works this month (March).

### 2. SAFER Working Group – Report from Cllr M Heduan

Report circulated in advance of the meeting.

### 3. Planning

Applications received from WODC for this parish. Councillors are asked to consider these at the meeting:

22/00384/HHD – Mr Richard Froggatt, Glebe Cottage, The Ridings – Single storey extension

22/00385/HHD – Mr Richard Noonan, 24 Greenfield Crescent – Single storey extension

22/00329/HHD – Mrs Emma Theodorou, Green Furlong, Churchfields – Erection of gazebo

### 4. WODC Art Project / The Common / Rural Payments Agency

Art Project. In progress. Clerk has chased and it should be ready by end March 2022. This continues to be on track for end March.

### 5. Financial Matters:

The following payments need to be approved in this full council meeting

|  |        |         |
|--|--------|---------|
| Oxford Diocese – Annual lease cost           | 102445 | £120.00 |
| Clerk salary                                 | 102447 | £841.03 |
| HMRC PAYE                                    | 102448 | £325.91 |
| Pension                                      | 102446 | £310.63 |
| Venue Hire                                   | 102450 | £18.00  |
| Advantage Annual Plan - Survey               |        |         |
| Monkey – NP budget                           | 102449 | £384.00 |
| Common expenses (alder trees and tree guard) | 102451 | £48.69  |
| OALC Annual membership                       | 102452 | £343.80 |
| Clerk expenses – Feb                         | 102453 | 66.44   |

The £confidential relates to PAYE. Councillors signing see these figures for approval during the meeting.

There may be further cheques to add at the meeting.

Phil McArdell will review the bank reconciliations and bank statements to consider and assist with budgeting. Councillors are also sent the bank reconciliation with this report.

In this meeting we need to:

To receive and acknowledge acceptance of the finance report.

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- a) To consider and approve the payment list
- b) Consider grant requests received (circulated to councillors in advance) – Stonesfield Repair Café £500

## **6. Legal**

The clerk has asked the solicitor to prepare a 25-year lease for the Playing Fields Association to have the land at North Farm. We have a hard copy of the lease and this is being signed w/c 10<sup>th</sup> Jan. PFA have signed. Papers with solicitors.

## **7. Old Lock Up**

The clerk is in conversation with Oxfordshire Building Trust about possible grant to cover any costs at Old Lock Up – in case we can go ahead! We have a key. (Wendy Gould). The building is sound. Not confirmed who owns it but it is not the PC.  
No further update

## **8. Neighbourhood plan**

Update will come through the NP working group.

## **14. Date of Next Meeting – 6<sup>th</sup> April 2022 at 7pm – St James Centre**

Karen East, Clerk to the Parish Council  
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