

STONESFIELD PARISH COUNCIL

CLERKS REPORT 2021/July

Clerks report to support the Parish Council Meeting held on Wednesday 7th July 2021 – St James Centre, Stonesfield

1. Parish Matters

- The clerk has circulated a litter and dog bin map to councillors – the clerk asks councillors for feedback on locations.
- First lot of cattle are down at Bernard's as of yesterday. The common does look better for last winter's grazing. We're looking at putting 6 adults with 3 calves up to the common this year so more than were there last year. We're a bit later than the previous year so will probably look at coming up to the common in October.
- The clerk has asked Gigaclear to look at signage again in the village as some needs updating / unclear old diversion signs need moving – they are visiting the site (7th July)
- Grass cutting – this has been made more difficult due to Gigaclear digging up areas. They are doing their best to work around this – it does impact collection of the cut grass.

2. SAFER Working Group – Report from Cllr M Heduan

Report circulated in advance of the meeting.

3. Planning

Applications received from WODC for this parish. Councillors are asked to consider these at the meeting:

APPLICATION NO: 21/02281/HHD

PROPOSAL: Erection of rear and side single storey extensions

Town and Country Planning Act

LOCATION: 6 Hunts Close Stonesfield Witney

APPLICANT: Mr. and Mrs. Lee and Sarah Cherrill

(i) Erection of a detached dwelling with parking and amenity spaces. Open for comment icon

16 Combe Road Stonesfield Witney Oxfordshire OX29 8QD

Ref. No: 21/02246/OUT

(ii) Variation of condition 2 of permission 20/03527/FUL to allow the wall material of the garages to match the dwellings and to allow accommodation in roof space above garages to facilitate home working Open for comment icon

Farm Buildings Farley Lane Stonesfield Oxfordshire

Ref. No: 21/02138/S73

(iii) First floor extension above garage with rear balcony Open for comment icon

11 Cockshoot Close Stonesfield Witney Oxfordshire OX29 8ED

Ref. No: 21/01747/HHD

(iv) Discharge of conditions: 4 (external window and door details), 9 (access between the land and the highway), 10 (parking area and driveway surfacing), 11 (full surface water drainage scheme and results of soakage tests), 12 (full surface water drainage scheme), 14 (integrated bat roosting and nesting opportunity details), 15 (details of external lighting), 16 (comprehensive landscape scheme), 18 (5 year Landscape and Ecology Management Plan) and 19 (maximum water consumption) of planning permission 20/03527/FUL

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Farm Buildings Farley Lane Stonesfield Oxfordshire

Ref. No: 21/02139/CND

4. WODC Art Project / The Common / Rural Payments Agency

Art Project – no update. In progress.

5. Financial Matters:

The following payments require cheque signatories and approval in the July full council meeting (including post-dated approval for August salary, pension, HMRC)

Clive Parsons	£ 62.22	102373	
HMRC	£ 313.11	102374	paye
Clerk paye	£ 822.03	102375	
West Oxfordshire District Council	£ 198.79	102376	grass cutting May 21
West Oxfordshire District Council	£ 612.58	102377	grass cutting to april 21
clerk expenses June 21	£ 43.20	102378	
Microshade Business Consultants	£ 30.00	102379	domain2 year renewal
OCC - Oxfordshire County Council	£ 3,255.00	102380	safer grant - 20mph scheme
OCC - Stonesfield Primary school	£ 1,000.00	102381	grant approved June 21
Oxfordshire County Council Pensions	£ 310.63	102382	paye pensions
HMRC	£ 313.11	102383	paye
Clerk paye	£ 821.83	102384	
Oxfordshire County Council Pensions	£ 310.63	102385	

The £confidential relates to PAYE. Councillors signing see these figures for approval during the meeting.

There may be further cheques to add at the meeting.

Grass cutting grant of £522.40 has been received from OCC.

Phil McArdell will review the bank reconciliations and bank statements to consider and assist with budgeting. Councillors are also sent the bank reconciliation with this report.

A copy of the expenditure summary for the year to date is included with this report for councillor transparency.

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Audit

Paperwork is now with the external auditors.

Grants

No grant requests this month but the scouts have requested a form.

6. Legal

The clerk has asked the solicitor to prepare a 25-year lease for the Playing Fields Association to have the land at North Farm. Solicitors are busy and we anticipate this to be actioned in July. PFA are aware are also arranging their own solicitor for the costs their side. – The clerk has nudged the solicitor now it is July.

7. Allotments

Allotment invoices issued in December. Majority payments in. Few remaining have been chased. Ongoing chasing.

8. Gigaclear

The clerk regularly speaks with Gigaclear. A weekly schedule is being sent to the clerk and the clerk and this is going on the web weekly. Continuing.

The school will get the free community hub. The clerk is also trying to apply for a second free one for the village hall.

9. Neighbourhood plan

No further progress.

10. Lock Up

No one area has confirmed ownership of this. The clerk has asked the solicitor to run land registry checks on it. No update.

11. Bus Shelters

WODC came and did a survey – the shelter is safe. We need to repair the roof tiles and the bench.

12. Gardening Club

The gardening club have taken on the maintenance of the war memorial – looking after the plants around it / grass etc.

13. Date of Next Meeting – TBC – September 1st 2021 (NO August meeting?)

Karen East, Clerk to the Parish Council
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