

# Stonesfield Parish Council

Meeting held via Zoom on Wednesday 12<sup>th</sup> January 2022 2021 at 7.00pm

## **MINUTES OF THE MEETING**

*Meeting commenced 19.00*

**Councillors Present** – Cllr David Brown (Vice Chair), Cllr Phil McArdell (Chair), Cllr Mick Heduan, Cllr Simon Powell, Cllr Wendy Gould, Cllr Andy Graham (OCC), Cllr Geraldine Lawrence

**Also in Attendance** – Clerk to the Council (K East), Mrs Barrett (member of the public)

**Absent** – Cllr David Baldwin, Cllr Nathalie Chapple, Cllr Matthew Parkinson,

No Declarations of interest.

### **22/432 Apologises for absence**

None but Cllr David Baldwin did not attend. It was noted that Cllr Baldwin has now missed 6 months of meetings.

*Cllr Andy Graham left the meeting at 19:20*

### **22/433 Declarations of interest:**

None

### **22/433 Public Participation**

None

### **22/434 To confirm the minutes of the previous council meeting held on 1<sup>st</sup> December 2021**

The minutes were confirmed.

### **22/435 Update on progress from the minutes held on 1<sup>st</sup> December 2021**

(22/435.01) Bench – the clerk has tried contacting Genny Early but has been getting bounced emails. The clerk will write to them. We expect the bench to be in place by the end of the financial year (by 31<sup>st</sup> March 2022).

(22/435.02) Old Lock Up – Mark Hatton suggested the lock up may belong to the Trust as part of Glovers Yard. Cllr McArdell will push them to check the deeds – this is now urgent. The lock up is dry inside upon inspection which is good news.

### **22/436 To receive reports from District or County Councillors and Parish councillor reports**

*Cllr Andy Graham*

(22/436.01) OCC budget has been set, adult and social care investment has been emphasised. Climate change is a major part of the programme.

(22/436.02) There will be 4 youth workers working in the District. Andy Graham would like to know if anyone identifies areas for youth that may need support. The clerk noted there is a purpose built and unused youth building in Woodstock that needs utilising – perhaps shuttles could be put in place.

(22/436.03) Looking forward to see the roll out of 20mph for Stonesfield. Stonesfield are the first in the division to take up this scheme.

### **22/437 Financial Matters**

(22/437.01) It was **RESOLVED** to approve the payments as detailed in the clerk's report (also listed below). These will be made via cheque payment. These were pre-approved in the full council meeting in December 2021 as this is a zoom meeting.

(22/437.02) Councillors **RESOLVED** to accept and acknowledge the finance report.

(22/437.03) Councillors **RESOLVED** to approve the quotation for the bus shelter works from Geoff Booth at £380 – this is in line with the maximum £500 expenditure previously approved.

Payment list of approvals – December 2021 meeting approved these officially.

Cost Code	Cheque number	Amount	Reason
Pensions	102430	£310.63	Pension – post dated January 2022 cheque
HMRC PAYE	102429	£confidential	hmrc paye – post dated January 2022 cheque
Staff Salaries	102428	£confidential	PAYE – post dated January 2022 cheque

£Confidential relates to payroll figures – these figures are shared with councillors.

#### **22/438 Planning Applications**

(21/438.01) There was no objection to application 21/04033/HHD (Replacement of existing rear dormer) – Home Close, Simon Warr

#### **22/439 Neighbourhood plan update**

(21/427.01) It was **RESOLVED** to appoint the SUSTO steering group as a formal advisory subcommittee of the PC in order to conform with section 122 Local Government Act 1972. Proposed Cllr D Brown, Seconded Cllr J O'Brien. Unanimous vote in favour. Up to 13 members will form the Steering committee but we envisage further members of the community involved. The steering group will coordinate other volunteers.

Cllr M Heduan noted that we must store documents carefully. The clerk advised that the PC can store all documentation within the Council Citrix server.

Finance for the NP will be held by the parish council and the budget is set but the neighbourhood plan steering committee has authority to make purchases up to £100 without coming back to the Parish Council. Supporting receipts should be provided to claim the money back.

There will be one meeting a month for the NP committee, last Monday of each month. The first meeting went well. A report will go in the slate for each month. There will be a public meeting in March.

#### **22/440 SAFER updates**

Circulated in advance.

No questions arising following receipt of the report.

Pavement outside the shop needs to be dropped – the clerk is in discussion with OCC.

Cllr Heduan will pop something in the slate regarding VTN. Cycling within Blenheim is part of this – Blenheim have committed to collaborating with the group. VTN complements the Blenheim velocity

plan. Project Manager for Velocity is on the VTN team. A Director of Blenheim will also be on the VTN steering group.

**22/441 Parish Matters**

Leases for playing field will complete this week.

Councillors courses – the clerk will share the list of training courses with councillors once OALC release the 2022 programme.

**22/442 Items for information of next Agenda only**

None

**21/431 Date of the next full council meeting**

(21/431/01) The date of the next full council meeting is 2<sup>nd</sup> February 2022 - St James Centre. Councillors requested that to keep this face to face we would prefer if people did lateral flow tests before the meeting.

*Meeting ends 20.00*