

# Stonesfield Parish Council

Meeting held at St James Centre on Wednesday 1<sup>st</sup> December 2021 at 7.00pm  
SHORTENED MEETING DUE TO COVID LEVEL BEING INCREASED

## MINUTES OF THE MEETING

*Meeting commenced 19.00*

**Councillors Present** – Cllr David Brown (Vice Chair), Cllr Phil McArdell (Chair), Cllr Mick Heduan, Cllr Simon Powell, Cllr Wendy Gould

**Also in Attendance** – Clerk to the Council (K East), Mrs Barrett (member of the public)

**To receive apologies for absence** – Cllr David Baldwin, Cllr Nathalie Chapple, Cllr Matthew Parkinson, Cllr Geraldine Lawrence, Cllr Andy Graham

No Declarations of interest.

### **21/419 Apologises for absence**

Cllr G Lawrence, Cllr M Parkinson (District), Cllr Andy Graham (OCC)

### **21/420 Declarations of interest:**

None

### **21/421 Public Participation**

None

### **21/422 To confirm the minutes of the previous council meeting held on 3<sup>rd</sup> November 2021**

The minutes were confirmed.

### **21/423 Update on progress from the minutes held on 3<sup>rd</sup> November 2021**

None

### **21/424 To receive reports from District or County Councillors and Parish councillor reports**

(21/424.01) None from District and County Councillors

(21/424.02) Cllr Heduan had a meeting with the owner of the Stonesfield convenience store regarding the pavement outside and road.

(21/424.03) Cllr W Gould – village hall car park (parish section) hedges have been cut.

(21/424.04) Countryside access connected to OCC – they are going to initiate the repair work going up to the bridge.

(21/424.05) Some delivery drivers are struggling to see house numbers – the clerk will add a note to the slate and web to encourage people to do this.

### **21/425 Financial Matters**

(21/425.01) It was **RESOLVED** to approve the payments as detailed in the clerk's report (also listed below). These will be made via cheque payment. Some approvals are for post-dated payments in anticipation that we may have to have a virtual January meeting due to Covid.

(21/425.02) Councillors **RESOLVED** to accept and acknowledge the finance report.

(21/425.03) Councillors **RESOLVED** to approve the quotation for the willow pollarding for £4,500 provided by Top Leaf Tree services. This will be paid across three financial years including 2021/22.

- (21/425.04) Councillors **RESOLVED** to approve contributing £2,000 to the outdoor gym fund for the Playing Fields Association from S106 funds that are unspent.
- (21/425.05) Councillors **RESOLVED** to approve allocating £1,000 unallocated funds to the neighbourhood plan in this financial year.
- (21/425.06) Councillors **RESOLVED** to approve the budget for SAFER at £2,100 for the 2022/23 financial year.
- (21/425.07) Councillors **RESOLVED** to approve the precept rise of 3.1% at £36,251 figure for the parish.
- (21/425.08) Councillors **RESOLVED** to approve the funding of £3,000 from unallocated funds to the Neighbourhood plan in 2022/23.
- (21/425.09) Councillors **RESOLVED** to approve the staff salary scales for 2022/23 – Clive - moves to scale 9 to keep him above national living wage by a reasonable amount, the Clerk will move up one to scale 32.
- (21/425.10) Councillors **RESOLVED** to approve the proposed budget for 2022/23.

Payment list of approvals – December 2021 meeting

Cost Code	Cheque number	Amount	Reason
Pensions	102430	£310.63	Pension – post dated January 2022 cheque
HMRC PAYE	102429	£confidential	hmrc paye – post dated January 2022 cheque
Staff Salaries	102428	£confidential	PAYE – post dated January 2022 cheque
Clerk office expenses	102427	£45.40	Stamps, printing, home office allowance Nov expenses
SAFER	106426	£1,440.00	SID
Pensions	102425	£310.63	pension
Staff Salaries	102424	£confidential	clive parsons paye
HMRC PAYE	102423	£confidential	Hmrc paye
Staff Salaries	102422	£confidential	Paye
Maintenance	102421	£200.00	GRASS CUTTING CHURCHYARD CONTRIBUTION
Grants awarded by Council	102420	£1,000.00	GRANT to scouts
Grants	102431	£1632.00	ENTC MUGA fund
Expenses	102432	£50.00	Remembrance wreath- Royal British Legion
Expenses	102433	£18.00	St James Centre meeting room hire
S106 grant	102434	£2000.00	Playing Fields Association towards outdoor gym
Maintenance	102419	£100.25	war memorial planting

£Confidential relates to payroll figures – these figures are shared with councillors.

**21/426 Planning Applications**

(21/426.01) There was no objection to application 21/03593/S73 (Variation on Farm Buildings, Farley Lane) – Empire Homes

(21/426/02) There was **objection** to application 21/03572/HHD – Richmond, The Ridings, Mr and Mrs Sabapathy.

(21/426/03) There was no objection to application 21/03805/HHD – Cambo, Peaks Lane, Hannah Crowe

#### **21/427 Neighbourhood plan update**

(21/427.01) The group met Hailey and Community First Oxfordshire. We will consider reports from Community First and discussions from Hailey to progress further.

Stonesfield as a Parish now has designated status, which is the first step for the plan.

Councillors **RESOLVED** to make the neighbourhood plan group a WORKING GROUP of the parish council.

#### **21/428 SAFER updates**

Circulated in advance.

The area outside the convenience store needs to be looked at, cars parking on the pavement. The clerk is assisting to raise this with Highways.

Pond Hill – rumble strip requested – waiting for Highways to come back regarding this.

#### **21/429 Parish Matters**

No further matters

#### **21/430 Items for information of next Agenda only**

None

#### **21/431 Date of the next full council meeting**

(21/431/01) The date of the next full council meeting is 12<sup>th</sup> January 2022 at 7pm. St James Centre.

*Meeting ends 19:50*