

STONESFIELD PARISH COUNCIL

MINUTES 2019/6

Minutes of the Parish Council Meeting held on Wednesday 12th June 2019 in Stonesfield Village Hall.

Meeting commenced at 19:30

Members present: Cllrs. David Brown (Chair), Frank Huddleston (Vice Chair), Wendy Gould, Phil McArdell, Dave Baldwin, Geraldine Lawrence, Jim O'Brien and Simon Powell.

Others present: Cllr Richard Bishop and Karen East (Clerk)

Members of Public: 0

89. Meeting Recording: It was not apparent that the meeting was being recorded.

90. Apologies: None

91. There were no **declarations of pecuniary interest.**

92. Minute Approval: The Minutes of the meeting held on 13 May 2019 were approved and signed.

93. Matters Arising from the minutes 13th May 2019

Cllr S Powell will continue working on the SAFER group under roles and responsibilities.

94. Public Participation

None

95. Questions Arising from the Clerks Report

There were no questions arising from the clerks report.

96. Planning Applications / Issues

To discuss the Application number: 19/01315/FUL – Mr Hobbs, Change of use of detached garage into one bedroom holiday let.

The parish **OBJECTS** to this planning application on the basis that the access to the site via the existing driveway is not adequate for existing use (it is single drive access only) and there is a hazardous junction with Church Street, which is a blind corner, which is not safe to take additional traffic. This change of use is for commercial use and those visiting will not know the area making this particularly hazardous.

In addition we feel that this could set a precedent for further development requests on this land.

The clerk will ask the local planning authority to reflect the clear assurances that we were given at the time that no change of use would be requested on this land but several have been presented.

The clerk will note to the council that we did not receive a copy of the Skyfall application and will ask West Oxon to check whether this was sent to the previous clerk. The clerk will also ask if planning emails can be sent to councilors as well as the clerk.

97. CALA / Sustainable Stonesfield

Jim Astle report was circulated prior to the meeting. Jim Astle represented the Parish fantastically and the council would like to formally thank Jim Astle for his work on this.

The council is waiting for a decision from the planning inspector. At this time we are hoping

for a decision prior to August 2019 and this will be posted online as soon as we receive it. It is difficult to ascertain which way the decision will go.

98. SAFER working group update

Michael Heduan provided a report for the group (copy attached to the minutes). There have been no speed checks yet, Cllr Simon Powell will find out when these are planned.

OCC traffic surveys have not yet been done but will hopefully be done soon.

99. Stonesfield Community Trust (SCT) update

Cllr Phil McArdell confirmed the land has been sold for just over £190,000. SCT have a meeting next week to look at the strategy moving forward.

100. To receive reports from Parish Councillors, District and County Councillors.

Richard Bishop presented a report to the Parish Council. A copy is attached to the minutes.

Richard Bishop noted that the house at the bottom of Well Cottage, Well Lane, Stonesfield – letter as they leave bins outside all week long. The clerk will write to them asking them to put the bins off the public highway when it is not a collection day.

Cllr S Powell reported that there is no update on the Village Tidy Up Group.

Cllr G Lawrence reported on the Village Hall. The hall is still waiting for quotes for repair work. The parish has concerns that repair work is not being carried out in a timely manner.

The Parish Council reiterates that the Village Hall is not a council asset and therefore does not have control of the funding and maintenance of the hall.

101. Finance

Also, see clerks report.

The clerk presented the bank reconciliation to end May (previously circulated to Council by email). It was **RESOLVED** to approve the bank reconciliations.

To approve payment of cheques – it was **RESOLVED** to pay the accounts as presented below;

The following payments require cheque signatories and approval in the June full council meeting:

C No 102069	Stonesfield Village Hall	£32.20 Invoice 2489
C No 102070	Clive Parsons	£202.39 PAYE
C No 102071	Clerk	£917.94 PAYE
C No 102072	HMRC PAYE /NI	£305.31 PAYE
C No 102073	Clerk expenses	£30.74 May expenses
C No 102074	Prysebros Ltd weed control	£300.00 inv HC2874
C No 102075	David Brown expenses	£38.30
C No 102076	PAYE additional hours	£77.67 PAYE
C No 102077	HMRC	£36.50 PAYE
C No 102078	David Brown expenses	£8.80

Expense forms were provided to support expense claims.

Cllr P McArdell circulated a report at the meeting.

The clerk asked Councillors to consider and approve the cost of Scribe Accounts 12

Months Software Licence £257.00 plus VAT. This is a specific council accounting system based on Single User Licence and would allow the clerk to prepare financial information and produce reports much more efficiently. A copy of this quotation has been circulated to Councillors. Council **RESOLVED** to approve this request. Proposed S Powell and G Lawrence (Scribe)

The clerk noted that scouts applied for a grant of £5,000 in the last financial year which has not been paid and SPC had not yet approved (clerk to check minutes) – the parish council in this meeting has now **RESOLVED** to approve the £5,000 grant requested in November 2018. There is a further ring fenced award of £4,000 (\$106 money) in the accounts due to be paid to them. The clerk would like scouts to be paid the full £9,000 due to them in the July meeting in order to show this in the accounts.

102. AOB

Cllr Powell requested that the weed control people – please do not put weed killer up the alley between Busby Close and Greenfield Road.

Cllr D Brown reported on the Scouts. (See finance section too)

Cllr G Lawrence noted she checks the defibrillator regularly. It has been checked and the battery is currently fine.

Cllr G Lawrence – sign needs lowering – has been reported to Highways.

Cllr G Lawrence - Mr Jim Wiltshire is commencing building of his second house on the Woodstock Road, there may be some disruption while this takes place.

Cllr Simon Powell reported the Greenfield Road sign, the clerk is arranging a replacement.

The clerk reported that Countryfile tickets are available to residents at a discount. Details on the website.

The clerk reported that Blenheim Palace representatives requested to attend the next meeting (July 2019). The parish would like to acknowledge thanks for the Countryfile offer to Blenheim Palace as this was something that the parish did want. Additional question to be put to Blenheim: Why we haven't been asked to attend a pre-Countryfile start meeting? We have traffic and parking concerns and would like reassurance as a parish council on the plan for this year. The clerk will ask Blenheim to attend in September instead of July.

Cllr D Baldwin Steps (risers) on the Glebe are a trip hazard. Tudor is maintaining the area but the steps need to be looked at. (Wooden slats need replacing – the clerk will ask Tudor, Geoff Booth to quote and two others if possible).

Date of next meeting: Wednesday 10th July 2019 – 7.30pm

Meeting ended at 21:45

Karen East, Clerk to the Parish Council

Email: stonessfieldpc@gmail.com